



## **Open Position - Government Relations Manager**

### **Job Overview**

The Arizona Farm Bureau Federation is looking for a motivated and energetic individual to join the Government Relations department. This Government Relations Manager will focus on national affairs, policy development, and grassroots outreach. This full-time position offers the opportunity for travel, both in-state and out-of-state. In addition, the Government Relations Manager will provide support, as needed, for the Director during the State Legislative session.

Reports To: Government Relations Director

Hours: Full-Time

Location: Gilbert, AZ

Remote: No

### **Qualifications**

The successful candidate will have 2-4 years experience with policy development and/or federal politics and an extensive communications network with federal policy makers. A self-starter with excellent interpersonal and communications skills are a must; agricultural backgrounds preferred. Some travel required.

### **Duties and Responsibilities**

#### National Affairs

- Spearheading lobbying and other communication with Arizona's Congressional Delegation on issues relevant to the Arizona agricultural industry.
- Implementing new and improved strategies for building relationships with Congressional staff, both in-district and at the Capitol.
- Organizing semi-annual fly-ins to Washington, D.C. (occur in March and September). Includes identifying key issues to discuss with Congressional offices and preparing members for in-office visits.

#### Policy Development

- Spearheading state-level Issue Advisory Committee process
- Attending and providing support for County Policy Development Meetings (June – August)
- Preparing Board President for and attending American Farm Bureau's Resolutions and Issues Advisory Committee processes

#### Grassroots Outreach

- Developing and executing grassroots policy campaigns
- Identifying new ways to engage members and encourage participation in the policy and legislative process